

City of Austin

Founded by Congress, Republic of Texas, 1839
Austin Fire Department, Fire Marshal's Office
Emergency Prevention Division
One Texas Center, Suite 200
505 Barton Springs Road, Austin, TX 78704
Telephone: (512) 974-0160 (main) Fax: (512) 974-0162
www.austintexas.gov/department/fire (AFD website)

Maintenance Inspection Considerations

Т	he following is a list of items that are routinely checked during a Fire Department life safety inspection.	2009 IFC Reference
1.	Verify approved forms of address are posted and maintained on all buildings and visible from the street.	Sec. 505
2.	Verify proper marking and maintenance of fire lanes	Sec. 503.3
3.	Verify Fire Department access roadways, fire hydrants and firefighting appliances are not obstructed.	Sec. 503.4; 503.4; 507.5
4.	Verify all gas meters are properly protected from vehicular damage.	Sec. 312
5.	Verify accumulations of combustible waste are not present.	Sec. 304
6.	Verify the proper size, type and number of portable fire extinguishers on hand. These extinguishers shall be properly mounted and properly serviced, within the immediately previous 12 months, and shall be ready for immediate use.	Sec. 906
7.	Verify approved means of egress are not blocked. Egress doors shall not be locked and means of egress are not used for storage.	Sec. 1030.2; 1030.3
8.	Verify exit signs are illuminated and in working order.	Sec. 1011
9.	Verify flammable/combustible liquids are kept in approved safety containers and stored in an approved manner.	Sec. 3404.3; 3404.4
10.	Verify solvents used in cleaning procedures are of the correct type as regulated by the Fire Code.	Sec. 3405.3.6.1
11.	Verify combustible waste, soiled rags, etc., are stored in approved metal containers.	Sec. 304.3
12.	Verify heating appliances are maintained in proper working order.	Sec. 603
13.	Verify all combustible decorations, including drapes and curtains, are adequately treated for fire resistance.	Sec. 807
14.	Verify all compressed gas cylinders are stored/used properly.	Sec. 3004.1; 3003.5.3
15.	Verify "no smoking" signs are posted at appropriate locations and smoking is allowed only in designated areas.	Sec. 310
16.	Verify occupant load cards are posted near the main entrance in places of public assembly and that authorized occupant loads are not exceeded.	Sec. 1004.3
17.	Verify fire protection systems have been maintained in working order and serviced as required for the existing use and hazard type.	Sec. 901.6; 901.7
18.	Verify testing of fire protection systems and components in accordance with fire protection system inspection contained in Section 3.2.10 and 3.2.11 of the Fire Protection Criterion Manual.	See Chart on Page 2

Type of System Test Frequency Qualified Personnel Fire Alarm and Detection System Annually, semiannually, quarterly, and monthly in accordance with NFPA 72 State-icensed fire alarm company, except monthly and quarterly tends by building engineering staff when approved by AFD Magnetic Locks and provided by AFD Annually (quarterly function test by building engineering staff for high rise buildings) *Building engineering staff Fire Pump Annually (quarterly function test by building and engineering staff for high rise buildings) State-licensed automatic sprinkler company. Standpipes \$ year, Annually, quarterly and monthly in accordance with NFPA 25 State-licensed automatic sprinkler company, or licensed master plumber (for Independent Standpipe Systems only). Quarterly and monthly accordance with NFPA 25 Automatic Sprinklers \$ year, Annually, quarterly and monthly in accordance with NFPA 25. State-licensed sprinkler company, Quarterly and monthly in accordance with NFPA 25. Shaft Pressure Annually (quarterly function test by building and monthly tests may be by building staff when approved by AFD. Shaft Pressure Annually (quarterly function test by building and monthly tests may be by building staff when approved by AFD. Elevators Annually (quarterly function test by building and engineering staff for high rise buildings) Special inspection agency or service erpresentative (or as approved by Building Official) <	3.2.10 Fire Protection Equipment Inspection Schedule				
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Fire Hydrants Annually W&WW-approved organization or contractor	Evacuation Plans	Annually	Austin Fire Department		
	Fire Hydrants	Annually	W&WW-approved organization or contractor		

^{*} Building engineering staff is acceptable provided a responsible person is designated who has specialized knowledge of the system being inspected and any related building systems which may be present.